

# Virginia Kromhout

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(607) 624-1093

## Education

|  |   |            |
|--|---|------------|
| <b>Kent State University</b><br>May 2009-Present             | <b>Masters in Instructional Technology</b> <ul style="list-style-type: none"><li>• Certificate:<ul style="list-style-type: none"><li>◦ Online Teaching and Learning</li></ul></li><li>• GPA: 3.9</li></ul>  | Kent, OH   |
| <b>Kent State University</b><br>August 2005-May 2009         | <b>Bachelors of Science in Education</b> <ul style="list-style-type: none"><li>• Major: Educational Studies<ul style="list-style-type: none"><li>◦ Concentrations: Intervention Specialist and Technology</li></ul></li><li>• Minor: Computer Science</li><li>• GPA: 3.23</li></ul> | Kent, OH   |
| <b>Vestal Senior High School</b><br>September 2001-June 2005 | <b>New York State Advanced Regents Diploma</b> <ul style="list-style-type: none"><li>• GPA: 4.0</li><li>• Graduated with honors</li><li>• Russian Club member (2001-2005)<ul style="list-style-type: none"><li>• President (2004-2005)</li></ul></li></ul>                          | Vestal, NY |

## Field Experience and Internships

|   |   |                                     |
|---|---|-------------------------------------|
| <b>Ohio Literacy Resource Center/ National Institute for Literacy</b><br>December 2009 – May 2009 | <b>Internship</b> <ul style="list-style-type: none"><li>• Generating course materials and modules in Moodle Learning Management System (LMS)</li><li>• Optimizing Online materials</li><li>• Recreating and updating distance learning courses</li><li>• Technical Assistance</li></ul> | Kent, OH                            |
| <b>Twinsburg City Schools</b><br>January 2008 - April 2008  | <b>Wilcox Primary School</b> <ul style="list-style-type: none"><li>• Inclusion classroom</li><li>• Small group</li><li>• Pre-service meeting</li><li>• RTI in-service day</li></ul>   | Twinsburg, OH                       |
| <b>Ambrit Rome, Florence City Schools &amp; Reggio Emilia</b><br>May, 2007                        | <b>Educational Psychology Study Abroad Mentor</b> <ul style="list-style-type: none"><li>• Mentored and assisted with sophomore educational psychology students</li></ul>  | Rome, Italy<br>&<br>Florence, Italy |

## Work Experience

|  |   |          |   |
|--|---|----------|---|
| <b>Kent State University</b><br>Dean's Office<br>College of Education Health & Human Services<br>June 2009 – Present | <b>Graduate Assistant</b> <ul style="list-style-type: none"><li>• Creating, updating &amp; error testing using HTML, PHP with SQL database interaction</li><li>• Managed Database updates using Banner system</li></ul>                       | Kent, OH | Brian Dehoff<br>(330) 672 -2860<br>Bdehoff1@kent.edu      |
| <b>National Institute for Literacy/ Ohio Literacy Resource Center</b><br>August 2008 – May 2009                      | <b>Tech Worker</b> <ul style="list-style-type: none"><li>• Manage database</li><li>• Updated National Institute for Literacy (NIFL) WIKI</li><li>• Developed analysis spreadsheet in Excel for professional development evaluations</li></ul> | Kent, OH | Tim Ponder<br>(330) 672-0850<br>tponder@literacy.kent.edu |

**Ohio Literacy Resource Center & GED Scholars Initiative**  
May 2007 - Present

**Student Assistant**

Kent, OH

Carrie White  
(330) 672-0762  
cwhite@literacy.kent.edu

- Assisted with preparation and running annual Ohio Writers' Conference
- Managed other student Assistants and monitored projects progress
- Tech support for Student Assistant's & GED Scholars computers
- Tutoring Math and Technology for GED Scholars
- Provided technology training for new students
- Provided technical assistance for staff using Moodle LMS
- Generated online courses for the GED Scholars Initiative for:
  - Introduction to Technology
  - PEER2PEER – Mentoring course
  - Study Skills
- Developed, designed & maintained Writing website
- Assisted with design and development of Bridges to Kent State website
- Designed Math website
- Generated tutorials for new students in word and interactive captivate videos.

**Ohio Literacy Resource Center**  
October 2006 – May 2009

**ABLELink Technical Support**

Kent, OH

Phil Luedke  
(330) 672-0755  
pluedke@literacy.kent.edu

- Technical support for ABLELink database used with Adult Basic and Literacy Education (ABLE) programs throughout Ohio.
- Debugged ABLELink Programs throughout Ohio
- Maintained ABLELink helpsite.
- Recorded, and reviewed reports.
- Technical support for staff computers

**Owego Gymnastics and Activity Center**  
May 2002 - July 2007

**Gymnastics Coach**

Owego, NY

Jana Bowen  
(607) 687-2458  
oweggygymnastics@stny.rr.com

- Coached gymnastics (Walking - 18 years of age).
- Co-Organized Mini-sessions (full day – included: lunch, craft, gymnastics and games)

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Community Service

**Kent Twisters**  
August 2007 - present

**Manager, Website Admin, Statistician, and Scrip Fundraiser Coordinator**

Abby Greer  
(330) 807-4842  
abbygreer@sbcglobal.net  
Kent, OH

- Manager
  - Scheduling
  - Recruitment
- Designed and Maintained website
- Team statistician
- Initiated and maintained Scrip Fundraiser
  - Updated individual balances
  - Ordered new scrip
  - Distributed cards

**Education Learning  
Community**

August 2006 - present

**ELC Mentor**

- Generated and maintained website
- Advised, mentored, and tutored freshman education students
- Helped with weekly (later bi-weekly) meetings

Deanna Donough  
(330) 672-3674  
ddonaugh@kent.edu  
Kent, OH

**Movement and Leisure  
Skills Program**

August 2006 -  
December 2006

**Individual Teacher**

- Generated lesson plans based upon the individual students goals
- Taught student
- Generated and updated student's IEP

Kent, OH

**Owego Gymnastics and  
Activity Center**

January 2001 - Present

- Performed Information Technology (IT) services
- flood relief

Jana Bowen  
(607) 687-2458  
oweggymastics@stny.rr.com  
Owego, NY

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Honors and awards

- **Deans List:** Fall '05, Fall '07, and Spring '08

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Interests and Skills

- Experienced with Microsoft Office (including Access), Moodle Learning Management System, Google Dos, Google Calendar, Adobe Creative Suite, Banner, SnagIt, HTML, C++, PHP, UML, and SQL.
- First Aid & CPR Certified (2002 - present)
- Travel Women's Ice Hockey (2004-present)
- Competitive Gymnast (1996 - 2006)

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References

- Carrie White  
Communications Coordinator & Director of the GED Scholars Initiative  
cwhite@literacy.kent.edu  
330-672-0762
- Tim Ponder  
LINCS Coordinator  
tponder@literacy.kent.edu  
330-672-0850