

**Due electronically by 9:15am on Monday 22 February 2010**

**Grading: 50 points for writing, 30 points for professional practice**

---

Suppose I forward to you the job advertisement at the link below, advertising local internship / co-op positions:

<http://www.cs.kent.edu/~walker/classes/eth.s10/homeworks/sherwin-williams.pdf>

Suppose you would really like to earn some extra money, are interested in seeing what it would be like to work for a large company, and think you could devote 10-15 hours per week to the job, possibly even full time in the summer. Write a cover letter expressing your interest, and also write an appropriate resume based on your own education and work experience. Follow the advice of Ms. Kristy Beaulieu, the Career Services counselor who visited the class on Wednesday 17 February.

Type your cover letter and resume into a word processor such as Microsoft Word, Open Office, or Google Docs and save them, either together or separately, in .DOC, .DOCX, or .PDF format. Use **your last name** and “**Homework3**” as the beginning of the file name(s). Mail the file(s) to me to me electronically, via email to [walker@cs.kent.edu](mailto:walker@cs.kent.edu) or [rawalke1@kent.edu](mailto:rawalke1@kent.edu) with “**Homework 3**” as the subject of the email. As always, I will reply to your email to confirm the receipt of your assignment.