CS 10051–Invitation to Computer Science; C++ Version
Fall 2004, Sections 009 and 010

Instructor: Shannon Steinfadt
Lab 009: W 11a.m.-1p.m. MSB 139
Lab 010: F 11a.m.-1p.m MSB 139
Office: 357 MSB
Office Hours: M W 1-2 p.m. in MSB 162 (or 160 if 162 in use)
Campus Phone: 2-2074 on campus, (330) 672-2074
E-mail: sssteinfa@cs.kent.edu

Attendance
Lab attendance is required. See http://webpages.cs.kent.edu/lab51/Labs/labpolicy.html for more information. Labs will not be accepted from students who have not attended the lab. Make-up labs will only be allowed in the case of an excused absence or a documented, valid emergency. The student must make arrangements with the Lab Instructor to schedule a make-up during another Lab time within a week of returning.

Lab Submissions
Labs are due by noon the day preceding the next lab in my mailbox in MSB 233, or at my office in 357. Given a week to complete each lab, late labs are not acceptable. Due to the submission of late labs, it must be stated that there is a 5% penalty per day, with each day ending at 12 noon. I.e., a lab submitted after noon is given another 5% deduction. Labs more than one lab behind will also not be accepted unless arrangements are made with the lab instructor.

Grading and Evaluation Criteria
Each lab is worth 100 points, and there is a lab every week unless there it is a campus holiday. Your total lab score will be submitted to your instructor and included in your final grade for the course.

Academic Honesty
Students are to work on their assignments (programming or otherwise) without consulting with anyone that is not explicitly approved by the instructor, such as a grader or tutor.

All work for this class should be done individually, unless otherwise noted. Any piece of work that seems to be in violation will be dealt with according to University regulations, as described in the Digest of Rules and Regulations section of the current Campus Telephone directory. The only sanction considered will consist of a grade of F for the course. In addition, IN ALL CASES, the Office of Student Conduct/Judicial Affairs will be notified of the incident; if that office receives enough notifications, the student may face harsher penalties, including (but not limited to) probation or dismissal. Notice that, in the case of plagiarism, both the person plagiarizing and the person whose work is being plagiarized will be punished, so guard your work carefully. In summary, do not allow other people to examine your work!

Disability
In accordance with university policy, if you have a documented disability and require accommodations to obtain equal access to this course, please contact the instructor at the beginning of the semester or when given an assignment for which an accommodation is required. Students with disabilities must verify their eligibility through the Office of Student Disability Services (SDS) in the Michael Schwartz Student Services Center (672-3391).

Comments
It is up to the student to make up a missed lab, and only when it is a documented, valid emergency. If you have any questions, please see the lab policies and procedures listed at http://webpages.cs.kent.edu/lab51. If you have any questions about the course or need assistance, please contact me in person during office hours or by e-mail at any time.